



Norman Bird Sanctuary

2018 Spring/Summer Per Diem Educator Job Description

General Description

Norman Bird Sanctuary is looking for a per diem educator to assist with spring programs, including but not limited to field trips, outreach, vacation camps, and after school programs. In addition to teaching, the educator will prepare and clean up materials after programs, handle and care for animal ambassadors, and work as part of a team. The per diem educator reports directly to the Director of Education for 18-24 hours per week. This position starts the week of **March 1st** and runs through the week of June 11th for a total of 15 weeks. Applicants have the option to continue on for an additional 9 weeks training for and teaching as a summer camp counselor until August 17th.

Responsibilities

- Teaching environmental education programs including but not limited to field trips, outreach, vacation camps, and after school programs
- Learning and delivering weekly lesson plans
- Handling and caring for animal ambassadors including mammals, reptiles, amphibians and invertebrates
- Preparation and cleanup for programs
- Maintaining and organizing program materials
- Other duties as assigned

Qualifications

- Bachelor's degree or work towards a degree in science or education
- Experience working with children (a variety of ages and abilities is preferred)
- Able to work outdoors in all weather conditions, walk several miles, and lift medium-weight objects
- Able to work as a part of a team and independently
- Good written and verbal communication skills
- Current First Aid and CPR certification
- Must pass a background check prior to hire
- Have reliable transportation and a driver's license

To apply, send a cover letter and resume to Rachel Holbert, Director of Education.

By mail: Norman Bird Sanctuary
583 Third Beach Road
Middletown, RI 02842

Email: rholbert@normanbirdsanctuary.org