

**Norman Bird Sanctuary  
44th Annual Harvest Fair  
Saturday, September 29 & Sunday, September 30, 2018**

**APPLICATION FOR COMMUNITY PARTNERS TENT SPACE**

**Please print clearly! Complete payment (if applicable) is due with this application form.**

Exhibitor Name (Organization): \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Preferred Method of Contact: \_\_\_\_\_

Are you a 501(C)(3) organization? YES    NO

**You MUST include your 501(C)(3) documentation letter with your completed application.**

Is your display geared towards adults, children, or both? (CIRCLE)    **ADULTS    CHILDREN    BOTH**

Please briefly describe your exhibit. We encourage hands-on exhibits that will attract families.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does your exhibit include any live animals? (If yes, please specify) YES    NO

\_\_\_\_\_

We encourage attendance both days but will accommodate your request for only one day  
Will you be attending Sat & Sun? YES    NO

If no, which day will you attend? SAT    SUN  
(please circle)

**Fees and Tent Options**

**NON 501 (C)(3) ELIGIBLE**

\_\_\_ Interactive exhibit/demonstration & distribution of literature only \$35.00

**8x6 foot space under tent**

Special requests: \_\_\_\_\_

\_\_\_ Interactive exhibit, distribution of literature AND sale of products or services \$50.00

**8x6 foot space under tent**

Special requests: \_\_\_\_\_

**Please note:** The above fees include the use of one 8 foot table and two chairs. Each additional table is \$5.00, and extra chairs are \$1.00 each. **Unfortunately, electricity is not available for Community Partner exhibits.**

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Harvest Fair 2018  
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Please indicate totals below.**

501 (C)(3) ELIGIBLE Organization (include letter for this option)		\$ <u>0.00</u>
Fee to sell product (501 (C)(3) ELIGIBLE Organization)	\$10.00	\$ _____
501(C)(3) Deposit (if applicable)	\$25.00	\$ _____
Interactive Table Top Exhibit/Distribution of Literature <u>ONLY</u>	\$35.00	\$ _____
Interactive Exhibit, Distribution of Literature, <u>AND</u> Sale of Product/Service	\$50.00	\$ _____
Additional table @ \$5.00	Number Requested: _____	\$ _____
Additional chair @ \$1.00	Number Requested: _____	\$ _____
	<b>AMOUNT DUE</b>	<b>\$ _____</b>

Please mail your completed application to:  
**Harvest Fair Community Partners Tent**  
**Norman Bird Sanctuary**  
**583 Third Beach Road**  
**Middletown, RI 02842**

Or email to: [events@normanbirdsanctuary.org](mailto:events@normanbirdsanctuary.org)

Please make checks payable to *Norman Bird Sanctuary*.

**Please return your application no later than September 21, 2017.**

(Early registrations are appreciated)

Thank you!

*I agree to exhibit the material described in this application, and have reviewed and agreed to the information in the enclosed letter. I understand that my organization must be set up no later than 9:30 a.m. each day and must stay until the event ends at 5:00 pm. I will not bring items made from endangered animals or plants or imported goods. I agree that the Norman Bird Sanctuary will not incur any liability in the case of theft, loss, fire, personal injury, or any act of vandalism in conjunction with the Harvest Fair or associated activities.*

**SIGNED:** \_\_\_\_\_ **DATE:** \_\_\_\_\_